

**MINUTES OF THE MONTHLY MEETING OF THE
PUBLIC BUILDING COMMISSION OF ST. CLAIR
COUNTY, ILLINOIS, HELD ON THURSDAY
SEPTEMBER 15, 2016 AT 10:00 A.M. AT THE
ST. CLAIR COUNTY BUILDING, BELLEVILLE, ILLINOIS**

The Regular Monthly Meeting of the Public Building Commission of St. Clair County, Illinois was called to order by Chairman Richard Sauget at 10:00 a.m., on Thursday, September 15, 2016 at the St. Clair County Building, Belleville, Illinois.

The following Commissioners answered present to roll call: Richard Sauget, James Nations, Luther Jackson, Charles Lee, Richard Effinger, and Thomas Dinges. Commissioner Daniel Polites was absent.

Also present for the meeting, or for a portion thereof, were the following: Debra Moore, County Administrator; Tim Cantwell, MidAmerica St. Louis Airport Director; Sue Schmidt, Financial Analyst; Fred Boch, County Board Member; John West, County Board Member; Randy Pierce, Fairview Heights Tribune; Joseph Bustos, Belleville New Democrat; James Brede, Director of Buildings; Attorney Bernard Ysursa; and Vickie Boydt, Secretary.

Minutes of the August 18, 2016 Regular Monthly Meeting were reviewed. Commissioner Effinger moved that the Regular Monthly Meeting Minutes, dated August 18, 2016 be approved as provided. Second by Commissioner Lee and carried.

Under Treasurer and Finance, Commissioner Lee, Assistant Treasurer, reviewed the Regular Expense Claims Report with Payroll Ledger Report for September 30, 2016, and moved to approve payment of bills. Second by Commissioner Effinger. Roll call as follows:

Commissioner Nations	: Aye
Commissioner Jackson	: Aye

Commissioner Lee : Aye
Commissioner Polites : Absent
Commissioner Effinger : Aye
Commissioner Dinges : Aye
Commissioner Sauget : Aye
AYES: 6 ABSENT: 1 NAYS: None

Motion carried.

Commissioner Lee reviewed the Airport Expense Claims Report, dated September 30, 2016 and moved to approve payment of bills. Second by Commissioner Effinger. Roll call as follows:

Commissioner Nations : Aye
Commissioner Jackson : Aye
Commissioner Lee : Aye
Commissioner Polites : Absent
Commissioner Effinger : Aye
Commissioner Dinges : Aye
Commissioner Sauget : Aye
AYES: 6 ABSENT: 1 NAYS: None

Motion carried.

Commissioner Lee reviewed the **Monthly Budget Analysis Report for September 2016**, and asked that it be placed on file, stating that the 2016 Budget is in line with the projected percentage of 75.0% expenditures, with the exception of Economic Development at 84% due to the Parking Lot Expansion Project.

Commissioner Lee reviewed the **Trial Balance Report for August 2016**, and asked that it be placed on file. The Secretary has a copy available for review in the Public Building Commission Office.

Under Operations, James Brede, Director of Buildings, deferred to Commissioner Nations to reverse the amendment to delete Director Cantwell's name from the attendance list in the July 21, 2016 Meeting Minutes. Commissioner Nations explained that, after review, Director Cantwell's name did not appear on the list. Commissioner Nations moved to reverse

the amendment to delete Director Cantwell's name from the attendance list in the July 2016 Meeting Minutes. Second by Commissioner Effinger and carried.

Director Brede introduced the AT&T Contract Renewal. Director Brede stated that it is a one year renewal, with no increase in cost. Director Brede explained that the discount covers primary lines coming in. Commissioner Nations asked if there are any numbers on the provided list that could be construed to be unpublishable. Director Brede stated that, as the listed lines go into switches, the numbers are public. Commissioner Nations moved to approve the AT&T Contract Renewal. Second by Commissioner Effinger. Roll call as follows:

Commissioner Nations	: Aye
Commissioner Jackson	: Aye
Commissioner Lee	: Aye
Commissioner Polites	: Absent
Commissioner Effinger	: Aye
Commissioner Dinges	: Aye
Commissioner Sauget	: Aye
AYES: 6 ABSENT: 1	NAYS: None

Motion carried.

Tim Cantwell, MidAmerica St. Louis Airport Director, reported on monthly operations numbers for the Airport, and provided a year-to-date table for review. Director Cantwell explained that there were 70,000 in and out passengers in 2015 and, for 2016, the Airport is on track for 150,000 passengers using terminal in and out - double the amount of last year, due to more frequent flights per destination. Director Cantwell stated that, for 2017, the flights will come on earlier for Jacksonville, as well as the 3rd flight to Destin. Director Cantwell explained each column on the table. A general discussion was held regarding services provided to aircraft. Director Cantwell acknowledged Sue Schmidt, Financial Analyst, for the great job she does in getting payment for landing fees.

Director Cantwell reported that he participated in a 15 minute radio broadcast with Martin Kilcoyne from the gate area of the passenger terminal. According to Director Cantwell, the broadcast generated new hits on the MAA website, with over 300 unique visitors that day. Director Cantwell indicated that a promotion was held, with the first 100 individuals to provide their e-mail address receiving a coupon for Roy-El On the Fly. Director Cantwell alluded to potential developments with Allegiant to keep the counter open and, if that occurs, an official announcement will be provided.

Director Cantwell introduced the Contract for Airfield Paint and Reflective Media, and requested approval for new sources of paint and reflective media. Director Cantwell noted that five bids were submitted. Director Cantwell added that the paint inside the fence line must include reflective beads per Federal Aviation Administration rules. Director Cantwell stated that All States Coatings from Gladewater, Texas was the lowest responsible bidder for paint; Potter Industries LLC., from Valley Forge, Pennsylvania was the lowest responsible bidder for the reflective media. Director Cantwell explained that the top line of the bid sheet indicates quantity as a unit amount, as well as an extended amount on various quantities. Director Cantwell clarified that the Contract will set prices for three years. Director Cantwell elaborated that the Airport applies the paint and media, so the cost is strictly for materials. Director Cantwell explained that the application is a 3 year cycle unless there are problems – for example, rubber removal requires the entire surface to be cleaned off. Commissioner Nations moved to approve Allstate Coatings out of Gladewater, Texas for paint, and Potter Industries LLC, Valley Forge, Pennsylvania, for reflective media at the prices indicated on page 2 of the recommended approval contract (see attachment). Second by Commissioner Effinger. Roll call as follows:

Commissioner Nations : Aye
Commissioner Jackson : Aye
Commissioner Lee : Aye
Commissioner Polites : Absent
Commissioner Effinger : Aye
Commissioner Dinges : Aye
Commissioner Sauget : Aye
AYES: 6 ABSENT: 1 NAYS: None

Motion carried.

There being no further business to come before the Public Building Commission,
Commissioner Lee moved for adjournment. Second by Commissioner Effinger and carried.

Meeting adjourned at 10:20 a.m.

Respectfully submitted,



Vickie Boydte
Secretary

APPROVED:


CHAIRMAN

